



## ENVIRONMENTAL POLICY STATEMENT

CCS Cork recognises that through the day-to-day operations of our business, we have an impact on our Environment and the health and well-being of the wider community. We are committed to work in a manner that conserves our Environment and to conduct our Confidential Shredding service in an environmentally responsible way. CCS Cork has established this Environmental Policy to communicate awareness and understanding of Environmental considerations throughout all aspects of our business.

### Environment Leadership

CCS Cork has appointed Deborah Wills to develop and implement company initiatives to help us achieve our Environmental goals and targets and to communicate our policies to all interested parties. Environmental aspects are considered and discussed as part of our weekly management meetings.

It is our policy to:

1. Fully comply with all local, national, and European environmental legislation.
2. Forward 100% of our shredded paper for recycling and divert non-recyclable materials from landfill through processes such as recovery.
3. Fully commit to continually improving our environmental performance by assessing and monitoring our processes, particularly in the efficiency of our Transport department.
4. Ensure that our operations, services, and products used do not create unacceptable risks to human health or the Environment.
5. Assess the discharges and waste generated from our sites/premises and their effects, if any, on the Environment and community.
6. Work with suppliers to promote and ensure, where possible, that products are sourced from sustainable and ethical sources.
7. Work with partners who ensure that our products enter the Circular Economy, wherever possible.
8. Provide support, education, and training so that our employees work in such a way that reflects best practice.
9. Regularly review our Environmental practices and policy.

### Engagement with Stakeholders

It is our policy to engage with all relevant interested parties and stakeholders on relevant environmental issues. These include, amongst others:

- Our Clients (in assisting them to use our services in such a way that improves their environmental performance)
- The Environmental Protection Agency (EPA)
- Local Authorities
- National Association for Information Destruction (NAID)

CCS Cork has implemented an Internal Audit Programme as part of its Total Management System to ensure that ongoing suitability, conformity and continual improvement of the system is assured. Our core processes have been risk-assessed with Environmental impacts taken into consideration. All personnel have been provided with a copy of this document and it remains within the CCS Cork document system for further information. This Policy Statement is also published to the company website [www.ccscork.com](http://www.ccscork.com).